

Chairman, Jeffery Flaws, called the Utility District meeting to order at 6:00 p.m.

Members Present: Jeff Flaws, Eugene Mayernick, John Reinbold, John Meyer, Wolfgang Hemschik and Neal Wiebelhaus

Also Present: Clerk Tamez; Steve Hanson and Jerry Taylor, SEH Engineers; Scott Hussinger, Building Inspector and Attorney Christopher Jaekels

Excused: Risa Kuhlman

Clerk Tamez noted that proper notice of this meeting had been posted in accordance with the open meeting laws of the State of Wisconsin.

PUBLIC COMMENTS

No comments were received.

CREATION OF A SANITARY SEWER ORDINANCE

Attorney Jaekels reviewed the proposed ordinance with the members. The ordinance adopts Chapter 29 of the City of Waukesha ordinance as it pertains to our district. This will cover us for now, but later next year the attorney will review and re-create to be more specific for our needs. The ordinance as proposed addresses the special assessment process and allows for persons to enter properties for inspection.

Motion by Commissioner Meyer to recommend adoption of the ordinance as drafted to establish Section 350 of the Municipal Code with Regard to Public Sewerage Facilities and designate the Village Building Inspector, Engineer and Sewer General Maintenance Contractor as persons allowed to enter properties for inspection, second by Commissioner Wiebelhaus, passed.

SPECIAL ASSESSMENT PROCESS

This agenda item was addressed in the Sanitary Sewer Ordinance.

DRAFT LETTER FOR CONNECTION TO SANITARY SEWER AND CHECKLIST

Members reviewed the draft letter and sample checklist. An additional letter will be sent to the homeowners in Lincolnshire development telling them the meters are ready and installation needs to be done. Commission Chair, Jeff Flaws will make some revisions and corrections to the letters; they will be sent after the meters are available.

ADJOURNMENT

The meeting adjourned at 6:35 p.m. on a motion by Commissioner Wiebelhaus, second by Commissioner Reinbold, passed.

Submitted by:
Gail E. Tamez, Clerk